

# INCOMING STUDENT HOUSING 2021-2022

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## Residency Requirement

**Averett University has a three-year residency requirement.** All first, second and third year students are required to live on campus except those who have been exempted by the Office of Housing and Residence Life. All housing waiver requests must be completed and thoroughly approved by Housing and Residence Life. Students wanting to live off campus must fill out the [Off Campus Housing Waiver Form](#). Deadlines to submit the Off Campus Housing Waiver Form:

- July 1<sup>st</sup> for Fall Semester
- December 1<sup>st</sup> for Spring Semester
- Transfer, Readmit, and New incoming students should speak with their admissions counselor if they believe they meet one or more of the exceptions to the residency requirement

## The Selection Process

All incoming students are given the opportunity to participate in housing selection, based on the date deposits were received in admissions and also the completion of the online housing application. First-year students are encouraged to select his/her desired space by participating in an online room selection; however, assignment to a specific hall, or roommate, is not always possible. Roommate requests are honored when the space is available and if requests are mutual. Any student that hasn't selected their housing by August 1<sup>st</sup> may be auto-assigned and billed for housing starting August 1<sup>st</sup>.

## Housing Selection Steps

[How-To: Housing portal Log in](#)

- **Login to your Housing Portal: [Portal quick access](#)**
  - We have created a series of videos to help students navigate the website. Login using your Averett email username (without the @aumail.averett.edu) and password. If you do not remember your Averett email username or passwords call the IT Helpdesk Monday through Friday 7:30 AM – 4:30 PM at 434-791-5720.
- **Update your Personal Information:**
  - Once logged into the Housing Portal, update all the tabs under Personal Information.
  - Ensure to update your Roommate Profile, as this is a section that other students will see when looking to find a roommate pairing.
- **Complete the New Student Housing Application**
  - Fill out the New Student Housing Application and select your meal plan when prompted to.
- **Selecting desired roommates.**
  - All pairings must be mutual. It is the student's responsibility to find and select their roommates prior to entering room selection. All pairings must resolve any conflict prior to the room selection date or the group may not be eligible to participate in room selection.
- **Login during your appointment time to complete the room selection.**
  - For all groups, selection dates and times will be available through the Housing Portal.
  - One person of the roommate group will go in and select the desired room for both parties. Students will need to decide what hall and room they want prior to selecting the room to ensure both roommates are happy with the placement.
- **Important Notes**
  - If you didn't get into your first preference, then you are able to sign up on the waitlist (on the Housing Portal) for your preferred space. Available spaces may change over time.
  - Prior to check-in, Housing and Residence Life will open up a room change process to allow for students to explore other open spaces on campus before moving in. There will also be a room change week before the last day to add/drop classes (dates can be found in the academic calendar) to allow students to explore other options with the Housing Staff.
  - Please note that all assignments made in the portal during housing selection are subject to change due to the needs of the campus and shifting occupancy needs.

- Housing and Residence Life will continue to consolidate housing spaces, meaning Housing and Residence Life may move students or assign new roommates to best utilize housing spaces (applies to apartments too).

Once you complete housing selection, you are committed to the space you have chosen for the fall and spring academic terms.

If you have any questions about any of the information included, email [HRL@averett.edu](mailto:HRL@averett.edu) or call 434-791-5622.

## **Housing Selection Dates**

### **February/March**

#### **Incoming Student Housing Selection**

Incoming Housing Applications Open: February 15<sup>th</sup> 6:00 AM

Early Deposit Housing Selection Open: March 1<sup>st</sup> 6:00 AM

Early Deposit Housing Selection Close: March 7<sup>th</sup> 11:59 PM

### **May**

#### **Incoming Student Housing Selection**

Incoming Student Housing Selection Open: May 17<sup>th</sup> 6:00 AM

### **July/August**

#### **Incoming Student Housing Selection**

Digital Room Change Week: July 26<sup>th</sup> 6:00 AM –August 1<sup>st</sup> 11:59 PM

**All students who have not selected housing by August 1<sup>st</sup> may be assigned and billed for housing**